



**BYLAWS**  
UNITED STATES COAST GUARD  
NATIONAL PILIPINO-AMERICAN MILITARY RETIREES ASSOCIATION  
(PAMRA)

*Revised: 26 March 2009*

**History**

The National Pilipino American Military Retirees Association (PAMRA) was formed in January 1995 as a result of a meeting held at the Manila Hotel, Philippines by a group of four dedicated retired Coast Guard gentlemen. After that historic meeting, an election of officers followed. The results: Roger L. Reyes of Glen Burnie Maryland was elected as its first president; Danny Perpuse of Seattle Washington was elected Vice-President, and Bert Naoe of Kent Washington as Secretary-Treasurer. The National USCG - PAMRA was born and started with 18 retirees in 1995. The association has since grown to about 698 members at the present time.

**Purpose**

The association's fundamental goal is to engage exclusively in promoting and maintaining friendship and camaraderie among Pilipino-American Military Retirees, their families, and friends. To meet this objective, the association will hold a reunion every two years in the Philippines for the enjoyment of the members, their families and their friends.

**THE UNITED STATES COAST GUARD  
NATIONAL PILIPINO-AMERICAN MILITARY RETIREES ASSOCIATION (PAMRA)  
BYLAWS**

**RATIFIED: 00/00/0000**

**AMENDMENT: 03/26/2009**

**BYLAWS:**

**ARTICLE I: PREAMBLE**

**WE, THE MEMBERS OF THE UNITED STATES COAST GUARD NATIONAL PILIPINO-AMERICAN MILITARY RETIREES ASSOCIATION, IN ORDER TO PRESERVE AND ENHANCE THE FILIPINO CULTURE, HERITAGE AND PROMOTE THE GENERAL WELFARE, FRIENDSHIP, RIGHTS, CAMARADERIE AND THE FILIPINO CUSTOMS AND TRADITIONS AMONGST ITS MEMBERS, DO ENACT AND ESTABLISH THESE BYLAWS OF THE USCG NATIONAL PILIPINO-AMERICAN MILITARY RETIREES ASSOCIATION.**

**ARTICLE II: THE ASSOCIATION**

**SECTION 1: NAME**

The United States Coast Guard NATIONAL Pilipino-American Military Retirees Association (PAMRA)

**SECTION 2: GOALS AND OBJECTIVES**

To foster fellowship and camaraderie among members.

**ARTICLE III: PURPOSES**

The purposes of this Association are:

**SECTION 1: SPECIFIC AND PRIMARY PURPOSES:**

- a. The Association shall engage primarily in promoting and maintaining good friendship and camaraderie amongst the members, families and friends of the PAMRA.
- b. To organize a biennial reunion in the Philippines for the enjoyment of members, families and friends.

**SECTION 2: OTHER PURPOSES:**

- a. To promote Pilipino cultural and traditions.
- b. To establish programs for the social enjoyment of the members, families and friends.
- c. To foster friendly relationships and understanding among members.
- d. To support other goals as the current President/Vice President may seem fit.

**ARTICLE IV: PRINCIPAL OFFICE**

The principal office for the transaction of the business of the Association shall be the home address of the incumbent President.

## **ARTICLE V: MEMBERSHIP**

### **SECTION 1: DESCRIPTION OF MEMBERSHIP AND ELIGIBILITY**

- a. Membership in the Association shall be classified as Regular, Associate, Honorary, and Distinguish.

### **SECTION 2: REGULAR MEMBERS**

- a. Regular Membership rights shall be afforded only to retired members of the United States Coast Guard.

### **SECTION 3: ASSOCIATE MEMBERS**

- a. Associate Membership rights may be afforded to retired members of other services or active duty members of the Armed Forces of the United States, National Oceanic and Atmospheric Administration (NOAA), United States Public Health Service (USPHS), & United States Merchant Marine (USMM).
- b. Associate members do not have voting rights and shall not be allowed to hold an elected office.
- c. Associate members maybe appointed to any of the committees by the President.

### **SECTION 4: HONORARY MEMBERS**

- a. Honoree Membership rights may be afforded to any member of the Armed Forces of the United States or any retired member of the Armed Forces of the Philippines.

### **SECTION 5: DISTINGUISH MEMBERS**

- a. Distinguish Membership rights may be afforded to any regular or associate member, or any person or persons nominated by a member, if endorsed by the Board of Directors (BOD) and approved by the President/Vice President.

### **SECTION 6: RESIGNATION FROM MEMBERSHIP**

A member may resign at any time by submitting a written or verbal resignation to the current President.

### **SECTION 7: TERMINATION OF MEMBER**

- a. The membership of any individual may be terminated at any time if the conduct of the member is determined to be detrimental to the best interest of the association.
- b. The membership committee shall submit their findings to the BOD for final determination.

c. The member directly affected by a decision or action taken under this section has the rights of appeal.

**SECTION 8: ONE TIME MEMBERSHIP FEE**

a. Membership fee is \$ 25.00.

**ARTICLE VI: BOARD OF DIRECTORS**

**Section 1: FUNCTION**

The Board of Directors (BOD) shall be the governing body of the Association.

**Section 2: COMPOSITION**

The BOD shall consist of the current officers. The outgoing president shall be the Chairman of the BOD. The BOD must be limited to nine (9) members. Senior Advisers will be \*permanent members of the BOD.

**Section 3: DUTIES OF THE BOARD OF DIRECTORS:**

- a. To provide oversight over the affairs and business of the association.
- b. To make rules consistent with the bylaws of the association.
- c. To facilitate smooth success of association reunion.
- d. To pursue directives as the President may seem fit.

**Section 4: TERM OF OFFICE:**

Each BOD member of this association shall serve for two (2) years, except for the \*permanent members.

**Section 5: VACANCIES:**

Vacancies in the BOD shall be filled by a special appointment by the Chairman of the board and approved by board members.

**Section 6: BOD PLACE OF MEETING:**

Meetings of the BOD shall be held at any place, or conducted via teleconference as agreed by the members.

**Section 7: BOD REGULAR MEETING:**

A regular biannual meeting of all BOD members shall be held during the reunion. The incumbent President shall call the meeting.

Section 8: REMOVAL FROM OFFICE

- a. A member of the BOD may be removed from office for cause or upon resignation.

**ARTICLE VII: OFFICERS – DUTIES AND RESPONSIBILITIES**

Section 1: OFFICERS

The elected officers of this association shall consist of the President, Vice President, Secretary/Treasurer, Auditor, and Sergeants-at-Arms (2).

Section 2: QUALIFICATION OF OFFICERS

- a. Must be Regular members in good standing.
- b. May have assisted or promoted in any capacity with the association reunions.

Section 3: ELECTION

- a. The candidates for the elected offices shall be nominated by any member of this association during the general meeting after the biannual Military Ball.
- b. The election shall be held during the regular meeting of the association called by the President.

Section 4: VACANCIES

Vacancy in any elected office due to death, resignation, removal, and disqualification or otherwise shall be filled by a special nomination by the President and approved by the BOD.

Section 5: PRESIDENT

- a. Shall have overall supervision of the association.
- b. Shall keep the BOD well informed about all activities.
- c. Shall enforce the bylaws of the association.
- d. Shall have full authority to perform other duties primarily for distinct benefit of association members entrust upon to an executive officer.
- e. Shall see harmony is preserved.
- f. Shall preside at all meetings.
- g. Shall appoint chairman for committees.
- h. Shall have authority expenditures up to \$1000 provided approved by the BOD.
- i. Shall submit a reunion report to the BOD within 90 days after the reunion.

Section 6: VICE-PRESIDENT:

- a. In the absence or inability of the President, the Vice-President shall perform all duties of the President.

Section 7: SECRETARY:

The Secretary shall:

- a. Keep a complete record of the proceedings of the Board of Directors and the general membership meetings.
- b. Make all notices as may be necessary to all members as regards to regular or special meetings, elections and all other activities of the association.
- c. Maintain a record of names, addresses, telephone numbers, and email addresses of PAMRA membership.
- d. Manage and coordinate the posting & dissemination of essential information in PAMRA Website.

Section 8: TREASURER:

The Treasurer shall:

- a. Collect, receive, and deposit all funds of the association in the bank.
- b. Disburse funds to pay for the association's planned liabilities listed in article IX section 4 and/or as the President may direct.
- c. Provide monthly financial report to the president or prior to reunion.
- d. Maintain an accurate financial ledger and promptly report any discrepancies to the president upon discovery.

Section 9: AUDITOR:

The Auditor shall:

- a. Be designated by the president.
- b. Review finance of the association and certify for accuracy.
- c. Shall perform a biennial review of the financial records and certify for accuracy.

Section 10: SERGEANT AT ARMS:

The Sergeant at Arms shall:

- a. Maintain peace during affairs of the association
- b. Ensure security of members during functions and events,
- c. Perform other duties as may be assigned by the President or by the BOD.

**ARTICLE VIII: MEMBERSHIP MEETINGS**

Section 1: BIENNIAL MEETING:

Shall be held every reunion at the designated venue.

Section 2: SPECIAL MEETING:

Special meetings may be called upon at any time by the President, the Vice-President, or the BOD for any issues pertaining to or directly linked to the association's business.

Section 3: QUORUM:

A simple majority of the members of the Board of Directors shall constitute a quorum for the transaction of business.

**ARTICLE IX: FINANCES**

Section 1: SOURCE OF FUNDS

Funds for the operation of the association shall come from:

- a. Membership fees.
- b. Any excess funds from the military ball fees.

Section 2: ANNUAL BUDGET

The Treasurer shall present an annual budget for approval by the BOD.

Section 3: BANK ACCOUNT

- a. A bank account shall be established in the name of the association with copies of the monthly deposits included as necessary.
- b. Authorized bank account signature cards will be under names of the treasurer, vice president, & president.

Section 4: EXPENSES

- a. All expenses in support of the Association's goals and objectives shall be supported by valid receipts and will be held on file for a minimum of three years.
- b. Expenses may include association's website, mailings, military ball, or any approved miscellaneous expenses directly linked to official PAMRA business.
- c. Expenses must have written approval of the president or BOD either via email or letter. Verbal approvals must be followed by a letter.

**Article X: COMMITTEES**

Section 1: Committees shall be form as needed by the president may direct. Examples of committees:



- a. Standing committee
- b. Membership committee
- c. Military ball committee
- d. Reunion committee

Section 2: Regional Committees will act as enhanced coordinators for the member' benefit. The main goal is a continuous flow of information & communication to all members.

- a. Eastern Region – Atlantic City
- b. Western Region – Seattle
- c. Southeastern Region – Clearwater/Petersburg
- d. Philippine Region - Manila

#### **ARTICLE XI: CONFLICT OF INTEREST PREVENTION**

Section 1: The association is a non-profit organization. Officers and members of the association have an ethical obligation to carry out the duties of their respective positions for exclusive benefit of the association and its members. They should avoid placing themselves in positions in which their personal interests are, or may be, in conflict with the interest of the association. Officers and members of the association shall comply with the following commitment to prevent a conflict of interest:

- a. No officer, BOD, member or member of the immediate family shall have an interest in a business organization or engage in any business transaction for personal gain.
- b. No officer, BOD, member or member of the immediate family shall use or attempt to use their official position or affiliation with the association to secure unwarranted privileges or advantages for themselves.
- c. No officers, BOD, member or member of the immediate family shall solicit or accept gift, favor, loan, promise of other thing of value for the purpose of being influenced in the discharge of his/her official duties.

#### **ARTICLE XII: DISSOLUTION**

Upon dissolution of this association; debts and obligations must be paid. The remaining assets shall be distributed to a nonprofit fund, foundation, or corporation or final utilization to member's reunion.

#### **ARTICLE XIII: AMENDMENTS OF BYLAWS**

These Bylaws may be amended or repealed and new Bylaws adopted by a vote of the regular members of the association at any Regular Biannual or Special meeting called for that purpose. Responsible regular member to check the PAMRA website for announcements and other important matters pertaining to the association.

**ARTICLE XV: ADOPTION**

These Bylaws, together with appended rules and regulations, if any, shall replace any previous Bylaws, rules and regulations and shall become effective when ratified by the members.

*Note:*

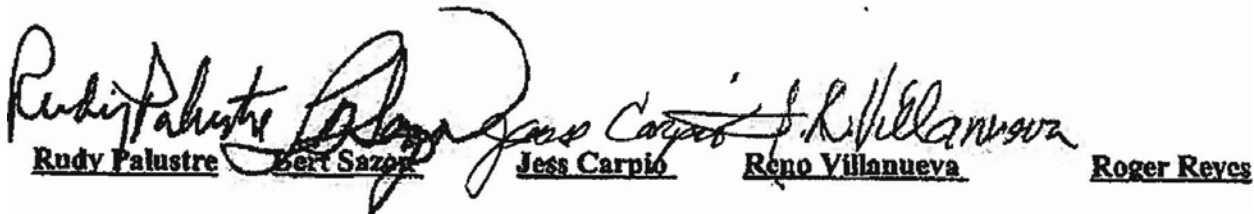
\* *BOD Permanent Members: Roger Reyes, Danny Perpuse, & Ron Soriano.*

SUBMITTED FOR ADOPTION on: 26 March 2009

**BYLAWS COMMITTEE:**

<b><u>Rudy Palustre</u></b>	<b><u>Bert Sazon</u></b>	<b><u>Jess Carpio</u></b>	<b><u>Reno Villanueva</u></b>	<b><u>Roger Reyes</u></b>
President	Vice-President	Board Chairman	Treasurer/ Secretary	SPA – PAMRA

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**Rudy Palustre**   **Bert Sazon**   **Jess Carpio**   **Reno Villanueva**   **Roger Reyes**

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